

Cochise County Local Workforce Investment Board (LWIB)
Minutes
(Draft Copy)

DATE/TIME Wednesday, May 4, 2011 – Meeting Called to Order 9:07am
LOCATION: Cochise College – Benson Center
1025 State Route 90
Benson, AZ 85602

Members Present

Ron Curtis
Doris Tolbert
Duane Brofer
Vada Phelps
Peggy Feenan
Kenneth Cecil
Evonne Martin
Emery Silvester
Jason Bowling
Bob Kirk
Sally Rieger
Kara Harris
Jessica Dilworth

Absent

Bill Nolan
Jack Bauer
Richard Besselman
Librado Ramirez (J.R.)
Sheila DeVoe Heidman
Eva Escalante
Paulette Welch
Dr. Jim Shockey

Staff Present

Vickie Simmons
Dwanna Wacker
Mary Tieman

Staff Absent

Michelle Hughes

Meeting Called to Order at 9:07 am by Ron Curtis, President

Roll Call for Quorum – Roll Call Taken by Mary Tieman - Quorum Present

Call to the Public and Conflict of Interest Ron Curtis, President

A. Action – Approve / Disapprove Agenda

Motion to Approve:

Seconded:

Approved:

Doris Tolbert

Duane Brofer

Unanimously

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B. Elect the next WIB – Vice President

Ron Curtis made a motion to elect Emery Silvester as the Vice President for the Local Workforce Investment Board.

Motion to Approve: Doris Tolbert
Seconded: Duane Brofer
Approved: Unanimously

C. Action – Approve / Disapprove September 2010 Minutes

Motion to Approve: Jason Bowling
Seconded: Kenneth Cecil
Approved: Unanimously

D. Action Item – Present Report: Expenditures for January 2011 – March 2011.

Duane Brofer reported the Finance Committee reviewed the expenditures for January 2011 – March 2011, and found no discrepancies.

E. Action Item – Approve/Disapprove Youth Services Provider Proposal.

Professional Youth Quest submitted a Request for Proposal to continue providing service to the WIA youth clients in Cochise County. The Youth Council held a meeting on March 22, 2011 and made a recommendation for LWIB to consider the proposal. Kenneth Cecil made a motion to approve the proposal as written. Doris Tolbert seconded and the Board unanimously approved.

Motion to Approve: Kenneth Cecil
Seconded: Doris Tolbert
Approved: Unanimously

F. Report – Ron Curtis noted the Executive Committee held an open meeting on April 20, 2011 to discuss and consider the Arizona Heat program # 5780 – University of Arizona South – B.A Psychology. The Executive Committee approved the request and it will be added to the AZ Heat website. The 2011 Board of Directors Retreat was developed and the decision was made to dissolve the current LWIB Sub-Committee.

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G. Report – Arizona Heat Program

Mike French the Education Program Specialist for the Arizona Heat Program presented an overview of the programs and explained the WIB's responsibility to the approval or disapproval process for programs listed on the website. Mike French explained the changes expected when the new state reporting system is launched in December 2011.

H. Report – Employment & Training: Adult Services and Grants

Vickie Simmons is proud to announce the current performance measures report shows Cochise County exceeding in all categories and meeting in one. Vickie Simmons presented the dashboard report from the CCWD website. DES and CCWD have partnered to offer Mini Job Fairs at 1843 Paseo San Luis. The board report shows the current participant enrolled in the AZ-I-Best Grant. All training dollars have been expended for the VWIP Grant. The CBJT Grant has been extended until December 30, 2011. The IFA-GWIP & SESP Grants ended on March 31, 2011. The SESP Grant is ongoing through January 2013.

I. Report - Business Outreach

Vickie Simmons announced that Alison Van-Gorp accepted a position with SEAGO in March. Vickie Simmons reported the Launch Into Life Program is extremely successful. The pilot was launched at Benson High School on March 10th and the program was presented to 40 students from Buena High School on April 14th. The Launch into Life Committee and Volunteers would like to present the program to all of the high schools in Cochise County during the next school year.

J. Report - Youth Program Update – Professional Youth Quest (PYQ)

Dwanna Wacker will be a trainer for the AJLS Data Reporting System which is expected to be launched in December 2011. Professional Youth Quest is preparing for the Summer Youth Program. All participants will attend a week of Professional Youth Skills training. Participants will receive a certificate for completing the class. PYQ is participating as volunteers and trainers for the Launch Into Life Programs. PYQ is partnering with G.R.A.P.E on grant opportunities.

K. Report - Executive Directors Report

Vada Phelps announced the 2011 Annual WIB Retreat and planning session will be at the Omni Hotel in Tucson, AZ on June 9th and 10th. The draft agenda is included in the Board Packet. We are expecting the funding to remain the same as 2010-2011. CCWD is excited to announce, they will submit a proposal for the H1-B Grant on June 2, 2011. The Annual Banquet will be on Thursday, July 28th at the Windemere Hotel and Conf. Center.

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Comments from Guests /Board Members /Staff:

ADJOURNMENT – Motion placed for the Board to adjourn at 11:10am.

Motion to Approve:

Vada Phelps

Seconded:

Ron Curtis

Approved:

Unanimously

Meeting was adjourned at 11:10am

Notes recorded by: Mary Tieman

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